

# EIT Digital seeks a Venture Portfolio Manager

## About us

EIT Digital is a leading European digital innovation and entrepreneurial education organisation driving Europe's digital transformation.

EIT Digital delivers breakthrough digital innovations to the market and breeds entrepreneurial talent for economic growth and improved quality of life in Europe. It does this by mobilising a pan-European ecosystem of 200 top European corporations, SMEs, startups, universities and research institutes. As a Knowledge and Innovation Community of the European Institute of Innovation and Technology, EIT Digital is focused on entrepreneurship and is at the forefront of integrating education, research and business by bringing together students, researchers, engineers, business developers and entrepreneurs. This is done in our pan-European network of Co-Location Centres in Berlin, Budapest, Eindhoven, Helsinki, London, Madrid, Paris, Stockholm and Trento. We also have a hub in Silicon Valley. For more information, visit [www.eitdigital.eu](http://www.eitdigital.eu).

EIT Digital is an equal opportunity employer and values diversity.

## Venture Portfolio Manager

EIT Digital seeks to generate significant 'deep tech' innovations from top European research results. Our objective is the development, market uptake and business growth of these innovations. We strategically focus on 5 Innovation Action Lines (Digital Industry, Digital Cities, Digital Wellbeing, Digital Finance and Digital Infrastructure).

In all Action Lines, many of the innovation activities (including the strategic AAA activities) create ventures as an outcome of the activity, with EIT Digital as a co-investor holding equity positions in these ventures.

## The Role

The Venture Portfolio Manager is responsible for designing, realizing and protecting the EIT Digital equity positions and reporting to management on the EIT Digital venture portfolio.

The role requires hands-on experience in tech startup creation and venture portfolio management, as well as operational excellence (process orientation, attention to detail, reporting).

## Key Responsibilities

The venture portfolio manager is the key accountable person in all stages of venture-creating activities at EIT Digital.

1. During the design of the activities, the venture portfolio manager drives venture-creating opportunities and their operational implementation with a commitment on equity positions for EIT Digital.
2. When the activities are running, the venture portfolio manager supervises the process towards the creation of the venture and is accountable on driving the process on behalf of EIT Digital as a shareholder.
3. Once the ventures are created, the venture portfolio manager drives the portfolio of ventures (e.g. with respect to shareholding obligations, admin and legal processes) and regularly reports on the portfolio to management.

**KPIs**

- Number of ventures created annually with equity positions for EIT Digital
- Growth metrics of the venture portfolio (venture capital funds attracted, customers signed up, headcount, aggregate revenues)
- Success stories and tier-1 communications on venture portfolio

**Qualifications and experience**

- MSc degree in Science, Technology, Engineering or Mathematics (STEM) with Computer Science specialisation required; an MBA is an asset.
- 10+ years of experience in technology entrepreneurship (e.g. serial entrepreneurship, accelerator or incubator, venture capital etc.)
- Entrepreneurial/hands-on way of working
- Operational excellence and attention to detail
- Business acumen with track record of delivering results
- Advanced leadership and relationship management
- Team player with an international mindset

**Languages**

- Superior written and verbal communication skills in English are extremely important for this position.
- Knowledge of any of these languages is a merit: German, Swedish, French, Finnish, Dutch, Italian, Spanish, Hungarian.

**International travel**

The Venture Portfolio Manager needs to be prepared to travel intensively, primarily to the EIT Digital nodes.

**Place of employment** Physical location of work is one of the EIT Digital Co-location Centres or Brussels.

**Reporting to** EIT Digital Chief Research & Innovation Officer

**To apply**

Please mail a resume and motivation letter to [vent\\_port\\_mgr@eitdigital.eu](mailto:vent_port_mgr@eitdigital.eu), outlining how your skills and experience meet the qualifications of the position.

Applications without a motivation letter will not be considered.

**Applications should be submitted until 5pm Friday 8 March 2019.**