

Innovation and Education Operations & Impact Driver

EIT Digital

We believe in making and shaping a competitive digital Europe that is inclusive, fair and sustainable and aim at global impact through European innovation fueled by entrepreneurial talent and digital technology.

We embody the future of innovation by mobilizing a pan-European multi-stakeholder open-innovation ecosystem of top European corporations, SMEs, startups, universities and research institutes, where students, researchers, engineers, business developers and investors address the technology, talent, skills, business and capital needs of digital entrepreneurship. We build the next generation of digital ventures, digital products and services, and breed digital entrepreneurial talent, helping business and entrepreneurs to be at the frontier of digital innovation by providing them with technology, talent, and growth support.

For more information, visit www.eitdigital.eu.

The Role

For the operational support and impact generation of its Innovation and Education activities, EIT Digital is looking for a highly motivated and hands-on digital professional who is able to effectively organize the operational support and impact generation in collaboration with the EIT Digital Partners executing these activities. The main purpose of this position is to drive the delivery of EIT Digital Innovation and Education activities in terms of Outputs, Deliverables, KPIs and Impact.

Main Responsibilities

- Support execution of Innovation and Education activities;
- Provide hands-on operational support to the EIT Digital Partners executing the activities with respect to achieving Outputs, Deliverables, KPIs and Impact;
- Work with the local EIT Digital teams to assess the execution quality, progress and delivery of the Innovation and Education Activities.
- Support Impact analysis and statistics of activities;
- Manage and analyse data (e.g. KPI results, budget allocations, forecasting) and provide suitable presentations / visualizations for the management;
- Deliver data and input for the budget and activity planning, reporting and amendment, including the formal reporting to EIT.

Qualifications and Experience

- Master's degree in Science, Technology, Engineering or Mathematics (STEM) is required, preferably Computer Science or Information Technology;
- Minimum 3 years of relevant experience in digital innovation / technology sector;
- Outstanding analytical skills and experience with data collection, analysis, modelling & visualization;
- Experience with managing operational tasks and processes;
- Excellent project management skills; EU project experience is a plus;
- Excellent knowledge of Microsoft Office Products, especially Excel, SharePoint and PowerBI; Pro-active team player. Hands-on and can-do attitude with high level of commitment to the duties, timelines and deadlines.

Languages

Fluent in English with excellent verbal and written communication skills and ability to adapt to a variety of stakeholders is required. Knowledge of any other EU language is a merit.

Employment

This is a full-time position. EIT Digital office in Brussels. Selected candidate may be required to occasionally travel to other EU countries.

To apply

Please mail a resume and motivation letter to innovation_analyst@eitdigital.eu, outlining how your skills and experience meet the qualifications of the position. Applications without a motivation letter will not be considered. Additional information can be obtained via www.eitdigital.eu/our-community/careers.

Applications should be submitted before 5pm CET of August 16. 2022.