

# EIT Digital Satellite Manager Antwerp

## EIT Digital

We believe in making and shaping a competitive digital Europe that is inclusive, fair and sustainable and aim at global impact through European innovation fueled by entrepreneurial talent and digital technology.

We embody the future of innovation by mobilizing a pan-European multi-stakeholder open-innovation ecosystem of top European corporations, SMEs, startups, universities and research institutes, where students, researchers, engineers, business developers and investors address the technology, talent, skills, business and capital needs of digital entrepreneurship.

We build the next generation of digital ventures, digital products and services, and breed digital entrepreneurial talent, helping business and entrepreneurs to be at the frontier of digital innovation by providing them with technology, talent, and growth support. For more information, visit [www.eitdigital.eu](http://www.eitdigital.eu)

## The role

The Satellite Manager supports the Node Director in the development, impact and sustainability of the partnership around the Node Satellite as well as the Innovation and Education activities of the local partners. This includes supporting recruitment, retention, engagement of EIT Digital partners and interaction with authorities to evolve the local ecosystem and strengthen EIT Digital footprint. The Satellite Manager drives operational excellence of local innovation and education activities in and beyond the Satellite as well as events across the Node.

The Satellite Manager reports to the EIT Digital Node Director Benelux.

## Main Responsibilities

- Support the partnership development around the Node Satellite in collaboration with the Node Director in retention and acquisition of partners, recruitment of students for the EIT Digital Education activities and participants to the EIT Digital Innovation activities;
- Maintain relationships with local authorities around the Node Satellite supporting EIT Digital in collaboration with the Node Director.
- Lead operational aspects of the EIT Digital innovation and education activities in close collaboration with the Node Director and the EIT Digital innovation and education Leaders;
- Manage EIT Digital events in and external to the Satellite;
- Supervise and execute administrative, financial reporting, and logistical processes.

## Qualifications and Experience

- Academic background (MSc or PhD level) in STEM, preferably digital technology
- Experience in management role in R&D or Innovation organisation (7+ years);
- Deep knowledge of the Belgian digital innovation ecosystem and the surrounding group of public sector stakeholders;
- Strong profile and network of contacts within the Belgian industrial and academic sectors and at international level. A natural networker who can raise the companies' profile within Belgium's industrial and academic sectors.
- Sound understanding of administrative processes, financial and legal matters, experience of administration in EU-funded activities is an asset;

- Strong presentation and public appearance skills in English (verbal, written) and ability to convey simple and effective value propositions and messages;
- Aptitude in problem-solving, hands-on with an entrepreneurial mind set.

#### **Languages**

Mastery of English, with superior verbal, presentation and written communication skills. Knowledge of Dutch and French is very beneficial.

#### **Place of employment**

EIT Digital Satellite Office in Antwerp. Applicant needs to be prepared to travel to Eindhoven and the other European Co-Location Centres.

#### **To apply**

Please mail a resume and motivation letter to [mgr\\_satellite\\_antwerp@eitdigital.eu](mailto:mgr_satellite_antwerp@eitdigital.eu), outlining how your skills and experience meet the qualifications of the position. Applications without a motivation letter will not be considered. Additional information can be obtained via <https://www.eitdigital.eu/our-community/careers>

EIT Digital is an equal opportunity employer and values diversity. To build a strong digital Europe that works for everyone it is vital that we have diverse range of skills, knowledge and experience in the sector. Therefore, we welcome applications from anyone who meets the below criteria and encourage applications from women, ethnic minorities, and other underrepresented groups.

***Applications should be submitted before 5pm CET of September 24 2021.***